

How to set it up

If your group feels your members want to work in a structured way to study a particular topic in greater depth, and want to send in their work for assessment for a CLAS Certificate of Skills, then you might like to consider setting one up in your area.

First, contact the Certificate of Skills Co-ordinator (details below) to register your interest in organising a course for your group. Some groups join together to run these courses, if they think they will need the extra numbers. You will be kept informed in case another Skills course is likely to run nearby which might dilute your potential participants.

The co-ordinator will discuss with you the timeline, and put you in touch with the tutor so that between you, a series of dates about three months apart can be arranged (unless you plan to run it as two weekends). You will need to plan at least a year ahead.

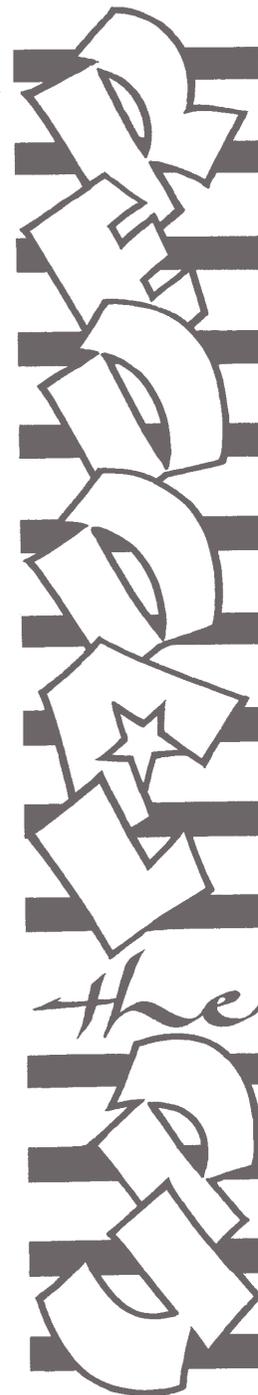
CLAS will provide the tutors and prepare the leaflet and information sheets, for you to send out to prospective students for booking. You will need to work out the budget.

Shortly before the course starts you will need to pay CLAS the £75 admin fee plus a certification fee for every participant (irrespective of whether they submit their work for assessment).

There is a leaflet available about HOW TO HOST a Certificate of Skills, or you can find it on the CLAS website.

**Please contact Michela Antonello,
28 Twyford Avenue, London W3 9QB**

Email: ladder@clas.co.uk



The Calligraphy and
Lettering Arts Society

Certificate of
SKILLS

**Four-day Courses
for Groups**

*Year-long courses with four sessions of
tutor input and compulsory homework,
leading to an assessment in a specific
area of study*

www.clas.co.uk

certificate@clas.co.uk

*CLAS is a charity registered with the Charities Commission,
Number 1046526 Lettering by Jan Pickett HFCLAS © 2012 CLAS*

© These courses have been written exclusively for CLAS

Certificate of SKILLS

These specially created courses for CLAS are four separate days of input, spaced usually over a year. This allows time for homework to be prepared in between, building up to a submission at the end for assessment. A certificate is awarded to all who pass.

It is possible to run such courses spread across two weekends, but bear in mind that this will mean double sets of homework will be issued after each weekend, so candidates need to be self-disciplined if they are to keep up with the work.

More details of course content can be obtained from the administrator. Certificates are presented at the AGM and a selection of the work may be displayed there. If you have never run such a course before, please see our publication, *'How to Host a Certificate of Skills.'*

COURSES ON OFFER

Majuscules Medley

Formal Roman capitals; Roman cursive capitals; Versals; San Vito capitals.

Tutor: Gaynor Goffe HFCLAS

Gothic

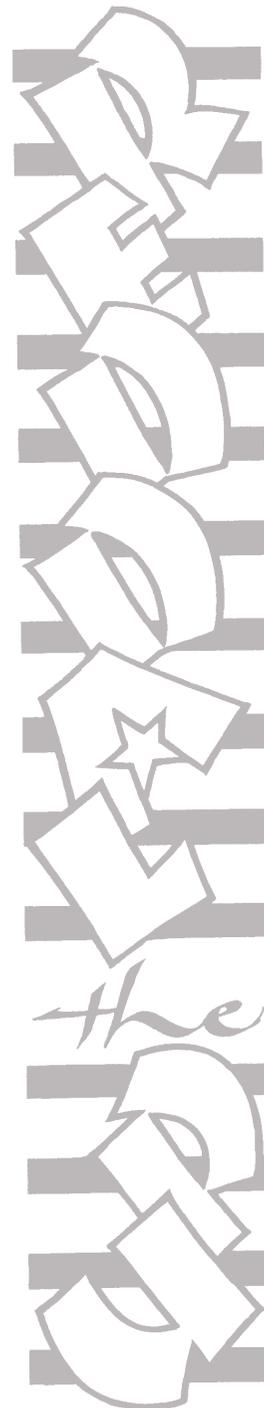
Blackletter; Rotunda; Batarde; The Capitals, including creating your own.

Tutor: Marion McKenzie HFCLAS

Uncial

Historical angled-pen Uncial; historical flat-pen Uncial; Half Uncial; Developing contemporary variations.

Tutor: Gaynor Goffe HFCLAS



Italic

Basic Formal Italic; Joined Cursive & Flourish design; Italic capitals; San Vito capitals and More Advanced Italic Forms.

Tutor: Gaynor Goffe HFCLAS

Traditional Skills

Vellum (preparation and use); Quills (preparing & writing); Egg tempera painting; Pulling all together through design.

Tutor: Josie Brown CLAS Accredited Tutor

All Aspects of Gilding:

Gums, Glues and Gold; Making & using Gesso; Preparing vellum; Review & evaluate—creating a piece of work.

Tutor: Jan Mehigan HFCLAS

Heraldry for Calligraphers

Shields; Heraldic Beasts; Mantling; Helms & Coronets, creating a major project.

Tutor: Timothy Noad HFCLAS

Colour & Texture

Understanding colour/watercolour; Colour theory made useful using gouaches; Colour On Colour; Washes, Textures & experimenting.

Tutors: Janet Mehigan HFCLAS & Mary Noble HFCLAS

Teaching Calligraphy

Learners' needs; teaching skills; planning & assessment; practical teaching; evaluation & setting up. NB this is 5 sessions

Tutor Josie Brown

—ask her for more details info@josiebrown.co.uk

© These courses have been written exclusively for CLAS, by CLAS Fellows or tutors with Accredited Tutor status