

## How to set it up

If your group feels your members want to work in a structured way to study a particular topic in greater depth, and want to send in their work for assessment for a CLAS Certificate of Skills, then you might like to consider setting one up in your area.

First, contact the Certificate of Skills Co-ordinator (details below) to register your interest in organising a course for your group. Some groups join together to run these courses, if they think they will need the extra numbers. You will be kept informed in case another Skills course is likely to run nearby which might dilute your potential participants.

The co-ordinator will discuss with you the timeline, and put you in touch with the tutor so that between you, a series of dates about three months apart can be arranged. You will need to plan at least a year ahead.

CLAS will provide the appropriate tutors and prepare the leaflet and information sheets, for you to send out to prospective students for booking. You will need to work out the budget.

Shortly before the course starts you will need to pay CLAS the £75 admin fee.

There is a leaflet available about HOW TO HOST a Certificate of Skills, or you can find it on the CLAS website.

**Please contact Tina Warren  
Ruperts, Nutley, Uckfield, E Sussex 3LP**

Email: [ladder@clas.co.uk](mailto:ladder@clas.co.uk)

(correct May 2018, check [www.CLAS.co.uk](http://www.CLAS.co.uk) for updates)



The Calligraphy and  
Lettering Arts Society

Certificate of  
**SKILLS**

**Four-day Courses  
for Groups**

*Year-long courses with four sessions of  
tutor input and compulsory homework,  
leading to an assessment in a specific  
area of study*

[www.clas.co.uk](http://www.clas.co.uk)

[certificate@clas.co.uk](mailto:certificate@clas.co.uk)

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Number 1046526 Lettering by Jan Pickett HFCLAS © 2012 CLAS*

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# Certificate of SKILLS

These specially created courses for CLAS are four separate days of input, spaced usually over a year. This allows time for homework to be prepared in between,

building up to a submission at the end for assessment. A certificate is awarded to all who pass. *Not suitable for complete calligraphy beginners.*

More details of course content can be obtained from the administrator.

Certificates are presented at the AGM and a selection of the work may be displayed there. If you have never run such a course before, please see our publication, 'How to Host a Certificate of Skills.'

## COURSES ON OFFER

### NEW: Copperplate

Classic Copperplate lower case and capitals, plus creative applications; Tutors; David Simons, CLAS Accredited Tutor; Joy Daniels, CLAS Accredited tutor.

### Majuscules Medley

Formal Roman capitals; Roman cursive capitals; Versals; San Vito capitals.

Tutor: Gaynor Goffe HFCLAS

### Gothic

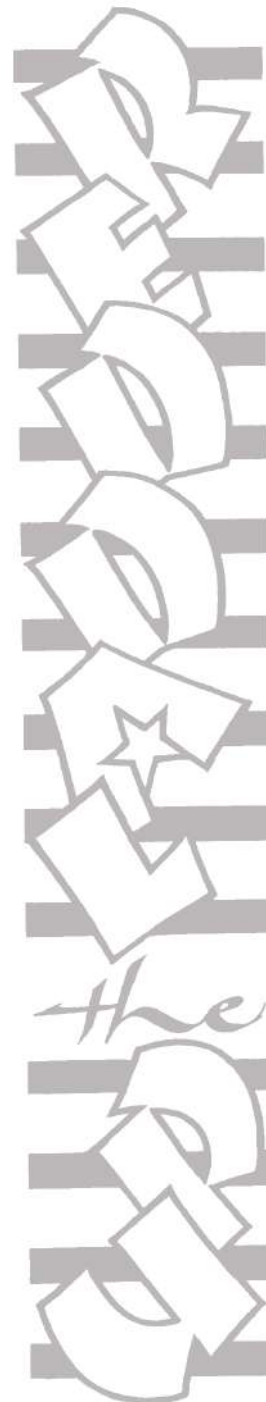
Blackletter; Rotunda; Batarde; The Capitals, including creating your own.

Tutor: Marion McKenzie HFCLAS

### Uncial

Historical angled-pen Uncial; historical flat-pen Uncial; Half Uncial; Developing contemporary variations.

Tutor: Gaynor Goffe HFCLAS



### Italic

Basic Formal Italic; Joined Cursive & Flourish design; Italic capitals; San Vito capitals and More Advanced Italic Forms.

Tutor: Gaynor Goffe HFCLAS

### Traditional Skills

Vellum (preparation and use); Quills (preparing & writing); Egg tempera painting; Pulling all together through design.

Tutor: Josie Brown CLAS Accredited Tutor

### All Aspects of Gilding:

Gums, Glues and Gold; Making & using Gesso; Preparing vellum; Review & evaluate—creating a piece of work.

Tutor: Jan Mehigan HFCLAS

### Heraldry for Calligraphers

Shields; Heraldic Beasts; Mantling; Helms & Coronets, creating a major project.

Tutor: Timothy Noad HFCLAS

### Colour & Texture

Understanding colour/watercolour; Colour theory made useful using gouaches; Colour On Colour; Washes, Textures & experimenting.

Tutors: Janet Mehigan HFCLAS & Mary Noble HFCLAS

### Teaching Calligraphy

Learners' needs; teaching skills; planning & assessment; practical teaching; evaluation & setting up. NB this is 5 sessions

Tutor: Josie Brown

© These courses have been written exclusively for CLAS, by CLAS Fellows or tutors with Accredited Tutor status